SCWS Policies

SCWS Special Assembly 07/25/26

Presented by Area Chairperson

Key Al-Anon Policies, Guidelines, and Materials

- Al-Anon/Alateen Service Manual and Al-Anon Guidelines
- Steps, Traditions, and Concepts
- Conference Approved Literature

Policies and Procedures Handbook In Progress

- Previewed sample at May Assembly.
- Policies and procedures were intermingled throughout Bylaws, motions, procedures, and documents.
- Will more clearly delineate policies and procedures.
- Document will be created showing policies from previous Bylaws and no longer addressed in new Bylaws.

Existing Policies from Previous Bylaws

- Area Assembly Members and Their Duties
  - Officers and Coordinators
  - District and Group Representatives
  - Other AWSC Members
- AWSC and Assembly Meetings
- Southern California Alateen Conference
- Voting and Elections

Difference Between Policy and Procedure

A **policy** is the "what" and "why"—the guiding principle to communicate an organization's values, philosophy, and culture. Policies are a set of general guidelines. They outline your organization's plan for addressing certain issues. Changes rarely.

A **procedure** is the operational "how"—the specific, step-by-step instructions required to implement and comply with that policy. May be specific guidelines, checklists, or process steps for specific tasks. Changes frequently as technology/tools improve.

Area Existing Policies

- Policies are developed through a process using KBDM by Thought Forces, Task Forces, and committees involving research, discussion, and recommendations to be presented to the Assembly.
- Motions approved by Group Representatives at Assembly Meetings.
- Policies related to the traditional fellowship from previous Bylaws as they were approved by the Assembly.

Policy for Officer Eligibility

- Reside in Southern California Area.
- Active Service Beyond the Group Level.
- Served as a District Representative for at least 18 months.
- 5 years of continuous Al-Anon participation.
- Good financial standing with the Area.

Good Financial Standing

- Applies to Officers and Coordinators
- No delinquent debts to the organization
- A clear record of financial integrity
- Prior compliance with SCWS financial policies and procedures

Questions???

Ready to Vote?

Motion

To be eligible to become an Officer of the Assembly and a Board of Director, applicants must:

- reside in the Southern California Area, have served beyond the Group Level,
- have been a District Representative for at least 18 months.
- have participated for 5 continuous years in Al-Anon, and
- is in good financial standing with the Area.