AL-ANON - SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)
AREA WORLD SERVICE COMMITTEE (AWSC) MEETING - SATURDAY, FEBRUARY 21, 2026

MINUTES (DRAFT)

Virtual: Zoom **9:00 AM – 4:00 PM**

Documents/Presentations will be found on the SCWS website at https://www.scws-al-anon.org/area-world-service-committee-meeting-information/ **and go to 2026 February.**

8:30-8:55 a.m. – Sign in, change virtual name tags 9:00 a.m. – Starting time

1. **Chairperson's Report (15 minutes)** — chairperson@scws-al-anon.org **Irene C.**
   A. Moment of Silence – Serenity Prayer
   B. Welcomed the Past Delegates, new DRs and new Coordinators
   C. Chair instructed members to chat to "Delegate" with their position and question or comment to be included in the Minutes, if they did not want to be included in the transcript.
   D. Chair reviewed the Guidelines for Zoom Meeting Participation & Who Has a Voice and a Vote
   E. AWSC Survey: to be posted in the chat and on the SCWS website.
   F. Calendar for 2026
      - May 2, 10 am to Noon, Zoom GR Workshop
      - May 16, 9 am to 4 pm, Assembly Meeting
      - August 1, 10 am to Noon Zoom DR Workshop
      - August 15, 9 am to 4 pm, Zoom AWSC Meeting
      - November 7, 10 am to Noon, Zoom GR Workshop
      - November 21, 9 am to 4 pm, Assembly Meeting

2. **Traditions** read by: Patricia D. District #45

3. **Roll Call – Group Records Coordinator** – grouprecords@scws-al-anon.org **Cathy W.**

   Total voting members present: 46 in the morning, 42 in the afternoon

SCWS SERVICE PANEL POSITION	NAME	PRESENT/ ABSENT AM	PRESENT/ ABSENT PM
Alternate Delegate & Forum Coordinator	Sean N.-G.	P	P
Chairperson	Irene C.	P	P
Delegate	Teresa F.	P	P
Secretary	Donna E.	P	P
Treasurer	Vicki V.	P	P
Immediate Past Delegate	Tim P.	P	P
AIS-LDC Coordinator	Yoly W.-H.	P	P
Archives Coordinator	Kathleen G.	P	P
Area Alateen **Communications** Coordinator	Selena J.	P	P
Area Alateen **Events** Coordinator	Jeri M.	P	P
Area Alateen **Member** Coordinator	Alateen	A	A
Area Alateen Process Person	Betty D.	P	P
Area Alateen Sponsor Coordinator	Tina N.	P	P

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Bulletin Coordinator	Karen A.-M.	P	P
Cooperating with the Profession Community	Wendy B.	P	P
Group Records Coordinator	Cathy W.	P	P
Hospitality Coordinator	Maria N.	P	A (2pm)
Institutions Coordinator	Shauna S.	P	P
Insurance Coordinator	Chris C.	P	P
Literature Coordinator	Annah H.	P	P
Public Information Coordinator	Cherie S.	P	P
Spanish Coordinator	Marilen H.	P	P
Technology Coordinator	Sue B.	P	P
Website Coordinator	Heather G.	P	P

AIS-LDC LIAISON	NAME	PRESENT/ ABSENT AM	PRESENT/ ABSENT PM
Inland Empire	Anna A.	A	A
Los Angeles County	Brad R.	A	A
Orange County	vacant		
San Diego County	Joy B.	P	P
Spanish Intergroup/Chair	Eliazar F.	P	P

CONVENTION CHAIRPERSONS	NAME	PRESENT/ ABSENT AM	PRESENT/ ABSENT PM
AFG Convention	Lori I.	A	P
Southern CA Alateen Conference	Bernadette H.	P	P
SoCal AA Convention/Al-Anon Chair	Charlene H.	A	A

PANEL	PAST DELEGATE – NAME	PRESENT/ ABSENT AM	PRESENT/ ABSENT PM
2003-2005	Miriam M.	P	P
1997-1999	Willie W.	P	A (noon)

D#	DR/ADR	PRESENT/ ABSENT AM	PRESENT/ ABSENT PM
03	Delfina M.	P	A
06	Sarah H.	P	P
08	Jessie S.	A	A
09	vacant		
10	Loreina C.	A	A
12	Newt G.	A	A
15	vacant		
17	Ann H.	P	P
21	Eddie D.	A	A

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24	Barry D.	P	P
27	Nate S.	P	P
30	Gloria S.	P	P
33	Sandra L.	P	A
36	Coy C.	A	A
39	Gerardo L.	A	A
40	Peggy B.	P	A
42	Emelinda M. Joe A. (ADR)	A P	A P
45	Patricia D.	P	A
48	Dora Luz L.	A	A
51	Adrienne B.	P	A
54	Laurie M.	P	P
57	Diane M. P.	P	P
60	Karen G.	P	P
63	Diane McC.	P	P
64	Zully C. Edith R. (ADR)	P (until noon)	A P
66	Alfredo G.	A	P
69	Werner B.	P	P
72	Randy B.	A	A
75	Trenta T.	P	A
78	vacant		

4. **Secretary (10 minutes)** – secretary@scws-al-anon.org **Donna E.**
   - **Approval of August 16, 2025 Committee Meeting Minutes**

   https://scws-al-anon.org/wp-content/uploads/2026/01/draft-minutes-august-2025.pdf
   The Minutes were accepted as written and posted.

5. **Vote to Give Voice to Presenters – Mary M. and Sandy W.** **Irene C.**

A. Vote to give voice to presenters: Mary M. and Sandy W.			
Motion: Chair		**Seconded: no second**	
Yea **33**	**Nay** **0**	**Abstentions** **5**	**Adjusted Percentage** **100%**

6. **Reminders** – chairperson@scws-al-anon.org **Irene C.**

   A. *Bulletin* Reports – Due by March 7; to be posted online. The kinds of things to address in DR Reports:
   - How many registered meetings are there in your District?
   - How many registered GRs? How many attend your District meetings regularly?
   - Share information about key events, projects, public outreach activities, and future plans.

   B. Reminders
   - Website and anonymity regarding DR email addresses; do not use last names or work email addresses. Use “bcc” when emailing to groups.
   - Check and update District Information on Website: https://www.scws-al-anon.org/district-meetings/
   - Encourage GRs to update Group Records Information and make sure they are registered before Assembly Meetings before the first of the month in May and November for voting purposes:

https://www.scws-al-anon.org/group-records/
- DR Information on Website: https://scws-al-anon.org/area-world-service-committee-meeting-information/
- Assembly Information on Website: https://scws-al-anon.org/area-assembly-meeting-information/
- Contact Us with questions or comments for Officers/Coordinators: https://www.scws-al-anon.org/contact/
- Knowledge-Based Decision-Making (KBDM) Information: https://scws-al-anon.org/knowledge-based-decision-making/
- Notify Chair and Group Records when not attending or if an Alternate will represent you. Email Reports to present as needed.
- To submit potential AWSC or Assembly Agenda items and project suggestions, complete and email the SCWS Suggestion Form: https://scws-al-anon.org/awsc-suggestion-form/

7. Delegate's Report – delegate@scws-al-anon.org **Teresa F.**

A. 2026 World Service Conference Update
- The Chairman of the Board presentation from October, 2025 Board Meeting
- Chair, Finances, Conference, Policy updates are covered.
- World Service Office (WSO) is considering expanding beyond 49 employees.
- For the first time, WSO outsourced event planning for the 75th Anniversary celebration
- All of the projects are discussed and reviewed, including reviewing the budget.
- WSO is currently designing a new website.
- A Conference Leadership Team (CLT) prepares the agenda for the annual World Service Conference (WSC).
- Trustees are "affirmed" by the WSC; they are "elected" by the Board.
- Last year, WSO received over $600,000 in bequests.
- The "Dilution of the Al-Anon Program" section of the *Al-Anon/Alateen Service Manual* will be revised.
- World Service Conference will be April 20 through April 24, 2026

B. Love Gifts – members can find the information about providing love gifts by contacting our Delegate for the mailing information. The number of items will depend on their size and weight.

C. There will be a 75th Anniversary celebration at the World Service Office on Saturday, April 25.

8. Alternate Delegate's Report – altdelegate@scws-al-anon.org **Sean N.-G.**

A. DR and GR Workshops–open to all (not just new DR/GR).

B. January 17 Sharing of Service (SOS) Anniversary Workshop Report

C. The *Forum* in SoCal – 69 sent to groups. To individuals: 1,067. We have the largest number of Forum subscriptions of any Area in the U.S.

D. Alateen Resolution Committee is currently revising the Area Alateen Safety and Behavioral Requirements (ASBR) document.

9. Hospitality **Maria N.**
- Thanked the Districts that participated at the November Assembly and the Sharing of Service (SOS) workshop.
- In the past, Districts were assigned for the Assembly. These are the assignments for the May Assembly: 17, 40, 45, 54, 60, 63, 75. If Districts contribute money, approximately $40 per District is an estimate.
- She needs volunteers to help at the welcome table.
- If no one from a District is attending, they can make a contribution – and could designate a portion of their "regular" contributions for the Assembly.
- In the past, the budget for the in-person Assembly was $5,000-$6,000, with hospitality approximately $300-500 of that total.

***Break (10:07-10:17am)**

10. Treasurer's Report (40 minutes) – financials@scws-al-anon.org **Vicki V.**

A. Financial Position Report through 12/31/25: https://scws-al-anon.org/area-world-service-committee-meeting-information/
   - We rely on the contributions from individuals, Groups, Districts, etc.
   - These reports will all be in the *Bulletin* in their entirety
   - Total Assets: $144,348.94
   - Southern California Alateen Conference (SCAC) savings: $10,000 and checking $13,930.59
   - Last year total income: $106,422.12
   - Last year total expenses: $143,056.30
   - Net income: -$36,634.18
   - Pleaded for group treasurers to find their group's WSO ID numbers and note them on all checks so that their contributions can be credited to their group. Members can find their group's number here: https://scws-al-anon.org/how-to-find-a-meetings-wso-id-number/

B. Income and Expense Report through 12/31/25

C. SCAC Financial Reports through 12/31/25

D. 2025 Financial Review Results
   - Tony is a member who performs our annual financial review, along with our current Treasurer and a past SCWS Treasurer.
   - Tony has termed Vicki's record-keeping as "scrupulous." The review report was brief and concise with no discrepancies that caused concerns. No modifications needed to be made.
   - Prior to this year, there were problems with SCAC's bookkeeping procedures. The Finance Committee and the SCAC personnel have been working together to keep everything on track.

E. 2025 Financial Review Observations and Recommendations

F. Finance Committee Update
   - The Finance Committee meets monthly. Sandy W. is the Chair of the committee. The Committee oversees the Treasurer's work, so the Treasurer cannot be the Chair. The Committee members ask specific questions about income and expenses.
   - Tony recommended continued monitoring of the SCAC account: a SCAC Finance Committee meets monthly to review contributions and expenses. Statements are reconciled monthly.

G. 7th Tradition–members in attendance may contribute to SCWS and should be reimbursed by the service arm they are representing.

Questions/Comments:

- SCAC is a separate entity that is now "under the umbrella" of SCWS. It was restructured in early 2024 and was no longer its own 501(c)(3) entity. It is now organized under the financial and legal responsibility of SCWS of AFG, Inc.
- SCAC scholarship funding changes from year to year.
- Suggestion that as SCAC is collecting funds, that they communicate how much they are receiving and also what is their target total for the event.
- Monthly financial reports are posted on the website.

B. Approve the SCWS Financial Reports as presented.			
Motion: D69, Werner B.		**Seconded: Sean N-G**	
Yea **34**	**Nay** **0**	**Abstentions** **2**	**Adjusted Percentage** **100%**

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C. Approve Southern California Alateen Conference (SCAC) Financial reports as presented.			
Motion: Sean N.-G., Alternate Delegate **Seconded: Tina N. Area Alateen Sponsor Coordinator**			
Yea **33**	**Nay** **1**	**Abstentions** **0**	**Adjusted Percentage** **97.06%**

10. Old Business

A. Future Assembly Task Force (TF) Report — Tim P.

- Over the past 2 panels, this TF met to look at issues related to holding hybrid Assemblies.
- This past November Assembly and the January SOS were hybrid.
- Hybrid meetings are much more expensive than online meetings.
- There were a few glitches at the two hybrid meetings, for the participants, but it was highly stressful for the Technology Team.
- The Tech Team has not had enough volunteers for the processes to run smoothly. This is a crucial issue as the Area may have to bring in "outside" technical assistance.
- Optimistic that more volunteers to assist the existing Tech Team will improve the quality of the meetings.

B. Public Outreach Committee and First Meeting Date — Tim P.

- The three Public Outreach Coordinators have met to discuss how the Area can carry the message to the public more effectively.
- Tim found out that there is not a single copy of *How Al-Anon Works* in the catalog at any branch of the public library system.

Questions/Comments:

- Public Outreach includes Alateen.
- Some Districts are funding billboards.
- One District has a public outreach project placing Al-Anon and Alateen books in their District's libraries. These books are not listed in the library's catalog but are on book shelves connected to "community outreach" and "community resources." This is a project that every District could undertake.

C. Bylaws Update — Teresa F.

- The Board of Directors of the AWSC of AFG, Inc. entity creates and votes in the Bylaws of the corporation. The Assembly will vote to affirm the Bylaws.
- Some portions of the Bylaws will contain "boilerplate" California law language.
- When the Bylaws are presented, the Assembly will not vote to "approve" them (which is a legal action) but may vote to "accept" them (which is a "traditional" action). The relationship of the Board and the Assembly will be spelled out in the new Charter.
- The "Officers of the Assembly" will also be affirmed as the "Board of Directors" of the legal entity.
- The Area will hold a special Assembly to discuss the new Bylaws.

D. Policies and Procedures Handbook Task Force (TF) and Presentations

1. Update and Introduction — Mary M.
   - Mary M. explained the purpose and process of the TF.
   - They are hoping to have a first version of the Handbook ready to present to the Officers by the end of this year.
   - Mary showed the existing version of the Handbook–how it is organized, how to navigate around it, etc.
   - Mary welcomed members to contact her if they have questions or comments.
2. Reimbursement Expenses — Sandy W.

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- Worked with the Finance Committee to review procedures and submissions (i.e., mileage, hotel, miscellaneous expenses)
- Reviewed the Bylaws and Motions to determine what has and has not been approved.
- The TF will be bringing prospective increases to reimbursement rates to the Assembly to vote on them.
- There are some considerations regarding mileage reimbursement as a nonprofit, in California, and that the rate will be set according to current legal rates.

E. Insurance Update Presentation and Questions (continued below) Miriam M./Sandy W.

Lunch Break 11:55am to 12:25pm

Concepts read by: Maria N., Hospitality Coordinator

E. Insurance Update Presentation and Questions
- PowerPoint Presentation explained history and current issues regarding Area insurance.
- The Insurance TF members and the Insurance Coordinator are working well with the insurance broker.
- The Group Reps voted to approve insurance only for specifically-defined registered groups.
- The Area provides Sexual Abuse and Molestation(SAM) insurance to cover teenagers attending Alateen meetings and SCAC.

Questions/Comments.
- If our insurance policy does not cover "slip and fall," then what does it cover? It was originally purchased to cover facilities so that groups could provide Certificates of Insurance to meeting places.
- Last year, some District events were covered but going forward, District events will not be covered.
- We do not make a recommendation for other insurance sources, but there are a number of companies that provide coverage for one-day events.

11. New Business

A. Technology Work Group Sue. B./Irene C.
- At the first hybrid Assembly, the Area purchased the equipment needed for a hybrid meeting, but it did not work effectively. The Area returned all of that equipment.
- For the hybrid SOS, the Area went to an outside source from Northern California who we paid to set up the meeting. We did not have enough people to organize the meetings four times a year, with backups.
- The technology is not as important as the commitment of volunteers to make the meeting take place.
- Explored hiring an outside source to do this work–several bids: no less than $10,000 to $6,000 a day.
- The time commitment would be three years for the Tech Team plus we need to address the technology itself.
- Irene will define an Area Technology Work Group to appeal to members to participate on a Tech Team. They will also develop a request for a consultant to advise the Work Group on technology and processes. We are currently unsure about whether we will be able to host hybrid Assemblies in May and November this year.
- The alternative to meeting hybrid is to stay with Zoom/virtual meetings only and/or go back to meeting in person.
- The Work Group will be looking at all options–including hiring a company that has a facility that we could use.

B. Charter Task Force – Volunteers Needed Teresa F.
- She has been chairing a WSC Charter Task Force to learn about and engage members to learn and talk about the Charter from the *Service Manual.*
- In addition to new Bylaws, we will also write a Charter as a bridge between the Assembly and the Board of Directors. The request is for DRs to join the Charter TF.
- The Charter will define the relationship between the Assembly and the Board of Directors. The Board serves the Assembly.

C. SCAC 2026 Registration and Contributions Bernadette H.

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- July 10, 11, 12 of 2026 at Redlands University again; $225 per registration.
- They had a Round Robin last week and are doing fundraising.
- The current cut-off for Alateens is up until the age of 19.
- Scholarship changes: they are going to limit AMIAS to 25 adults. Certified, registered AMIAS have until May to recertify in order to attend AMIAS. AMIAS who currently sponsor Alateen meetings will be given "first choice" to staff SCAC as sponsors.
- SCAC will not be covering the registration fee for AMIAS. Districts could be the source of a full or partial scholarship.
- Any member of Al-Anon can make a contribution to SCAC's general fund or SCAC scholarships.

D. Upcoming Workshops: Alateen Questions and Answers, Public Outreach, Literature — Irene C.

E. Phone Numbers on SCWS Website — Heather G.

- A PowerPoint Presentation explained what the Area will and will not post on the website: phone numbers, personal email addresses, last names, etc.
- Changes to the website will be made March 1.

F. May Assembly Agenda – Irene C.

The Chair reviewed the following items for the May Assembly Agenda:

1. Delegate World Service Conference Report
2. Vote to make the AIS/LDC Coordinator and Insurance Coordinator permanent positions
3. Discussion and Possibly Vote on Reimbursement Expenses
4. Possible WSO Contribution
5. Financial Reports and Financial Review Results
6. Insurance Update Presentation
7. Technology Work Group Update
8. Task Force and Committee Report Updates
9. Discuss November Election Assembly and Service Panel Applications

12. Coordinators Reports Written reports will be published in the upcoming *Bulletin*.

AIS-LDC Coordinator-present	ais-ldc@scws-al-anon.org	Yoly W.-H.
Archives Coordinator-present	archives@scws-al-anon.org	Kathy G.
Area Alateen Communications Coordinator-present	alateencommunications@scws-al-anon.org	Selena J.
Area Alateen Events Coordinator-present	alateenevents@scws-al-anon.org	Jeri M.
Area Alateen Member Coordinator-absent	alateenmember@scws-al-anon.org	Alateen
Area Alateen Process Person-present	aapp@scws-al-anon.org	Betty D.
Area Alateen Sponsor Coordinator-present	alateensponsor@scws-al-anon.org	Tina N.
Bulletin Coordinator-present	bulletin@scws-al-anon.org	Karen A.-M.
Cooperating w/Professional Community-present	cpc@scws-al-anon.org	Wendy B.
Group Records Coordinator-present	grouprecords@scws-al-anon.org	Cathy W.
Hospitality Coordinator-present	hospitality@scws-al-anon.org	Maria N.
Institutions Coordinator-present	institutions@scws-al-anon.org	Shauna S.
Insurance Coordinator-present	insurance@scws-al-anon.org	Chris C.
Literature Coordinator-present	literature@scws-al-anon.org	Annah H.
Public Information Coordinator-present	publicinformation@scws-al-anon.org	Cherie S.
Spanish Coordinator-present	spanish@scws-al-anon.org	Marilen H.
Technology Coordinator-present	technology@scws-al-anon.org	Sue B.
Website Coordinator-present	webhost@scws-al-anon.org	Heather G.

13. District Representative Reports Please submit written reports for the *Bulletin*.

District 3 – absent	District 6 – Sarah H.	District 8 – absent	District 9 – vacant

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District 10 – absent	District 12 – absent	District 17 – Ann H.	District 21 – Eddie D.
District 24 – Barry D.	District 27 – Nate S.	District 30 – Gloria S.	District 33 – Tony G.
District 36 – absent	District 39 – absent	District 40 – absent	District 42 – Joe, Alternate DR.
District 45 – absent	District 48 – Paula, new ADR.	District 51 – absent	District 54 – Laurie M.
District 57 – Diane M. P.	District 60 – Karen G.	District 63 – Diane McC.	District 64 – Edith, Alt DR
District 66 – Alfredo	District 69 – Werner B.	District 72 – absent	District 75 – absent
District 78 – vacant			

10. Convention Chairperson Reports

- AFG Convention–absent — Lori I.
- So Cal AA Convention (Al-Anon) (presented by Heather) — Charlene H.
- SCAC (report given earlier) — Bernadette H.

11. Intergroup Liaisons Reports (10 minutes)

- Inland Empire – absent
- Los Angeles County – absent
- Intergrupal Hispana (L.A. County)--Eliazar F. (new)
- San Diego County–Joy B.
- Intergrupal Hispana (San Diego)--absent

12. Ask-It Basket – Q's & A's: Alternate Delegate –

- One District is wanting to do a 4th Step workshop, so members can contact Sean if they have any suggestions for a 4th Step workshop.
- The LA County AIS office has reported that it is having financial difficulties. One member wanted to find out information about them. The member was directed to the AIS office.

13. Al-Anon-Related Announcements (none at this time)

- Teresa reminded everyone that she is available to attend District meetings to inform members about her position and issues that are discussed at the WSC.

Closing time - 3:15 p.m. - Close with Al-Anon Declaration

Respectfully submitted,
Donna E., AWSC Secretary

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