AL-ANON - SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)
AREA ASSEMBLY – SATURDAY, NOVEMBER 15, 2025
FIRST UNITED METHODIST CHURCH OF GLENDALE
CARLSON FELLOWSHIP CENTER

AGENDA

Hybrid **9 AM – 4:00 PM**
Zoom Meeting ID 871 5859 6592
Zoom Passcode SCWS1125

Note:

- For Zoom Meeting Training Instructions, go to https://www.scws-al-anon.org/wp-content/uploads/2024/03/Website-English-ZOOM-TRAINING-SESSION-INSTRUCTIONS-2024.pdf
- If you step away from your computer/phone, keep the meeting "open" and do not end your electronic connection.
- Time allocated per Agenda item is estimated to help stay on track.
- "Chat" to our Tech Team if you have technical issues.
- For Ask-It-Basket Questions, "chat" to our Alternate Delegate Sean N.-G. or add to Basket.
- "Chat" to Delegate Teresa F. with Meeting Questions
- DRs should "Chat" to contact Records Coordinator Cathy W. when number of GRs change. Roll will be taken after lunch.
- For Spanish translation, click Interpretation and then click on "Spanish." You can "Chat" to Interpreter Patty O. with questions or comments. Translation equipment is available on site.
- Rename yourself for meeting such as 03 DR Mary P., 76 ADR Tom H. (if DR not here), 00 BRD Irene C., 00 AIS Lisa B., GST Bob A. https://www.scws-al-anon.org/wp-content/uploads/2021/04/Area-Zoom-Meeting-Guidelines.pdf

Documents/Presentations will be found on the SCWS website at https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/ and go to 2025 November

8:15-8:55 a.m. – Sign in, change virtual name tags on Zoom, Name Tags provided on site to District DR or District Contact

1. **9:00 a.m.—Chairperson's Report (15 minutes)** — chairperson@scws-al-anon.org **Irene C.**
   A. Moment of Silence – Serenity Prayer
   B. Welcome – GRs, DRs, Service Panel, AIS Liaisons and Conventions Chairs, and Past Delegates
   C. Meeting Transcription – If you do not want to be included in the written transcript, chat to "Alt Delegate" with your position and question or comment to be included in the Minutes.
   D. Interpretation services available on Zoom and On-Site
   E. Guidelines for Meeting Participation & Who Has a Voice and a Vote
   F. Assembly Survey will be posted in the chat and on the SCWS website.
   G. Calendar for 2026
      - Jan 17, SOS 50th Anniversary Workshop
      - Feb 7, 10 am to Noon, DR Workshop
      - Feb 21, 9 am to 4 pm, AWSC Meeting
      - May 2, 10 am to Noon, GR Workshop
      - May 16, 9 am to 4 pm, Area Assembly
      - Aug 1, 10 am to Noon DR Workshop

- Aug 15, 9 am to 4 pm, AWSC Meeting
- Nov 7, 10 am to Noon, GR Workshop
- Nov 21, 9 am to 4 pm, Area Assembly

H. Open Positions—Public Information, Spanish, and Bulletin Coordinators

2. **Traditions** read by: _____ District # ___

3. **9:15 a.m.—Reminders (10 minutes)**– chairperson@scws-al-anon.org **Irene C.**
   A. GR Information: https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/group-representative-orientation-material/
   B. DRs
      - DR Information on Website: https://scws-al-anon.org/area-world-service-committee-meeting-information/
      - Check District Information on Website: https://www.scws-al-anon.org/district-meetings/
      - AMIAS Paperwork: Check email and sign.

   C. Reminders
      - Rest Rooms, Hospitality Tables, Bring Your Own Lunch, Voting Process
      - Please do not use site Wi-Fi; password will not be shared.
      - Service Panel, DR, AIS Liaisons, and Convention Bulletin Reports are due by November 29.
      - Website and anonymity regarding email addresses; do not use last names or work email addresses.
      - Keep Group Records Information updated. Register two weeks before Assembly Meetings in May and November for voting purposes. https://www.scws-al-anon.org/group-records/
      - Contact Us: https://www.scws-al-anon.org/contact/
      - Knowledge-Based Decision-Making (KBDM) Information: https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/
      - To submit potential AWSC or Assembly Agenda items and Area-wide suggestions, items should be discussed at District level and submitted by DRs using the Suggestion Form: https://scws-al-anon.org/awsc-suggestion-form/

4. **9:20 a.m.—Delegate's WSO Update (10 minutes)** – delegate@scws-al-anon.org **Teresa F.**

5. **9:30 a.m.—WSO Executive Director Presentation (2 hours plus 10-minute break)** **Vali F.**
   Legal Responsibilities and the Traditional Fellowship

11:45 p.m. Lunch Break and Fellowship – (45 minutes) **(NOTE: Please do not exit the Zoom meeting; DR's verify count of voting GRs on site and on Zoom)**

12:30 p.m. – Reconvene - Please be Prompt

Concepts read by: _____ District # _____

6. **12:30 p.m.—KBDM Presentation – (15 minutes)** **Irene C. and Teresa F.**

7. **12:45 p.m.—Roll Call – Group Records Coordinator (20 minutes)** – grouprecords@scws-al-anon.org **Cathy W.**
   (DRs please update Cathy throughout the day if you add/subtract GRs from your total.)

Number of Group Representatives (GRs) in attendance on-site and on Zoom for each District:

D-3:	D-6:	D-8:	D-9:	D-10:	D-12:	D-15:	D-17:	D-21:	D-24:
D-27:	D-30:	D-33:	D-36:	D-39:	D-40:	D-42:	D-45:	D-48:	D-51:
D-54:	D-57:	D-60:	D-63:	D-64:	D-66:	D-69:	D-72:	D-75:	D-78:

8. **1:05 p.m.—Secretary (10 minutes)** – secretary@scws-al-anon.org **Donna E.**
   - **Approval of Minutes for May 17, 2025 Assembly Meeting** *(Please read them prior to the meeting).* *https://scws-al-anon.org/wp-content/uploads/2025/10/Draft-Minutes-May-2025.pdf*

9. **1:15 p.m.—Contributions to WSO (10 minutes)** **Teresa F.**

10. **1:25 p.m.—Treasurer's Report (50 minutes)** – financials@scws-al-anon.org **Vicki V.**
    A. 7th Tradition and Reimbursement Policy
    B. Jan to Sept 2025 Financial Reports
    C. SCAC Financial Report
    D. SCWS and SCAC WSO Contributions
    E. 2026 Budget

2:15 p.m.—Break

11. **2:30 p.m.—Votes (45 minutes) –** Only GRs have vote. **Irene C.**
    A. Approval of Financial Reports for First Quarter through Sept 30, 2025
    B. Approval of 2026 Budget
    C. Approval of SCWS and SCAC WSO Contributions

12. **3:15 p.m.—Insurance Work Group Report and Vote (20 minutes)** **Irene C.**
    A. Presentation
    B. Vote
    C. Certificates

13. **3:35 p.m.—Alternate Delegate's Report (5 minutes)** – altdelegate@scws-al-anon.org **Sean N.-G.**
    A. The Forum
    B. Sharing of Service 50th Anniversary Workshop, January 17, 2026

14. **3:40 p.m.—Old Business (5 minutes)**
    A. Bylaws Task Force **Teresa F.**
    B. Policies and Procedures Handbook Task Force **Irene C.**

15. **3:45 p.m.—New Business (5 minutes)** **Irene C.**
    - Public Outreach Committee

16. **Coordinators Reports (Reported online)** Please submit written reports for the Bulletin.
    AIS-LDC Coordinator ..... ais-ldc@scws-al-anon.org ..... **Yoly W.-H.**
    Archives Coordinator ..... archives@scws-al-anon.org ..... **Kathy G.**
    Area Alateen Communications Coordinator ... alateencommunications@scws-al-anon.org ..... **Selena J.**
    Area Alateen Events Coordinator ..... alateenevents@scws-al-anon.org ..... **Jeri M.**
    Area Alateen Member Coordinator ..... alateenmember@scws-al-anon.org ..... **Alateen**
    Area Alateen Process Person..... aapp@scws-al-anon.org ..... **Betty D.**
    Area Alateen Sponsor Coordinator ..... alateensponsor@scws-al-anon.org ..... **Tina N.**
    Bulletin Coordinator ..... bulletin@scws-al-anon.org ..... **Vacant**

Cooperating w/Professional Community	cpc@scws-al-anon.org	**Wendy B.**
Group Records Coordinator	grouprecords@scws-al-anon.org	**Cathy W.**
Hospitality Coordinator	hospitality@scws-al-anon.org	**Maria N.**
Institutions Coordinator	institutions@scws-al-anon.org	**Shauna S.**
Insurance Coordinator	insurance@scws-al-anon.org	**Elaine A.**
Literature Coordinator	literature@scws-al-anon.org	**Annah H.**
Public Information Coordinator	publicinformation@scws-al-anon.org	**Vacant**
Spanish Coordinator	spanish@scws-al-anon.org	**Vacant**
Technology Coordinator	technology@scws-al-anon.org	**Sue B.**
Website Coordinator	webhost@scws-al-anon.org	**Heather G.**

17. **District Representative Reports (2 minutes each, if time permits)** Please submit written reports for the Bulletin.

18. **3:50 p.m.—Convention Chairperson Reports (5 minutes)**
    - **AFG Convention** — **Lori I.**
    - **So Cal AA Convention (Al-Anon)** — **Francis J.**
    - **SCAC** — **Bernadette H.**
    - **Young at Heart Al-Anon (YHA)**

19. **3:55 p.m.—Intergroup Liaisons Reports (10 minutes)**
    - **Coachella Valley/Upper Desert**
    - **Inland Empire**
    - **Los Angeles County**
    - **Orange County**
    - **Intergrupal Hispana (L.A. County)**
    - **Intergrupal Hispana (San Diego)**
    - **San Diego County**

20. **Ask-It Basket – Q's & A's: Alternate Delegate** (if time permits)

21. **Al-Anon-Related Announcements** (if time permits)

4:00 p.m.—Close with Al-Anon Declaration

Informal Fellowship (20 minutes) – Not included in minutes

REMINDERS:
PLEASE KEEP REPORTS to 2 minutes (does not apply to Officers)
DISCUSSION during KBDM - please keep to 1 minute at the mic for questions and 2 minutes at the mic for comments.
THANK YOU!

Officer, Coordinator, and DR written Bulletin Reports
are due by November 29 via email to:
our **SCWS *Bulletin* Coordinator** at bulletin@scws-al-anon.org

For Group or Member questions or concerns, email us at: groupandmemberconcerns@scws-al-anon.org
For have any Alateen or AMIAS-related concerns, email us at: alateen-amiasconcerns@scws-al-anon.org