# AL-ANON - SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)
# AREA WORLD SERVICE COMMITTEE (AWSC) MEETING - SATURDAY, AUGUST 16, 2025

## AGENDA

**Virtual: Zoom** **9 AM – 4:00 PM**
**Meeting ID: 856 8201 8314**
**Passcode: AWSCAugust**

**Note:**

- For Zoom Meeting Training Instructions, go to https://scws-al-anon.org/wp-content/uploads/2025/05/Website-English-ZOOM-TRAINING-SESSION-INSTRUCTIONS-2024.pdf
- If you step away from your computer/phone, keep the meeting "open" and do not end your electronic connection.
- Time allocated per Agenda item is estimated to help stay on track.
- "Chat" to our Technology Coordinator Sue B. or Website Coordinator Heather G. if you have technical issues.
- "Chat" to our Alternate Delegate Sean N.-G. with Ask-It-Basket Questions
- "Chat" to Delegate Teresa F. with Meeting Questions
- Rename yourself for meeting such as 03 DR Mary P., 76 ADR Tom H. (if DR not here), 00 Chair Irene C., 00 AIS Lisa B., GST Bob A. Please note that we are now using instead of BRD for Officers and Coordinators, we are using your Officer or Coordinator Title.

**Documents/Presentations will be found on the SCWS website at** https://www.scws-al-anon.org/area-world-service-committee-meeting-information/ **and go to 2025 August.** (We will do our best to try to post the draft agenda a month prior to the meeting and other documents/presentations two weeks before the meeting date.)

**8:30-8:55 a.m. – Sign in, change virtual name tags 9:00 a.m. – Starting time**

1. **Chairperson's Report (15 minutes)** — chairperson@scws-al-anon.org **Irene C.**
   A. Moment of Silence – Serenity Prayer
   B. Welcome – Past Delegates, new DRs and new Coordinators
   C. Meeting Transcription – If you do not want to be recorded, chat to "Alt Delegate" with your position and question or comment to be included in the minutes.
   D. Guidelines for Zoom Meeting Participation & Who Has a Voice and a Vote
   E. AWSC Survey will be posted in the chat and on the SCWS website.
   F. Calendar for 2025
      - November 1, 10 am to Noon, Zoom GR Workshop
      - November 15, 9 am to 4 pm, Hybrid Assembly Meeting, Glendale First United Methodist Church
      - August 19, 7 to 8 pm, and ongoing every Tuesday, Zoom Non-Registered Service Manual Meeting
      - August 27, 7 to 9 pm, Zoom Conflict Resolution Forum
2. **Traditions** read by: _____ District # ____
3. **Roll Call – Group Records Coordinator (20 minutes)** – grouprecords@scws-al-anon.org **Cathy W.**
4. **Secretary (15 minutes)** – secretary@scws-al-anon.org **Donna E.**
   - **Approval of February 15, 2025 Committee Meeting Minutes** *(Please read them prior to the meeting)*
     https://www.scws-al-anon.org/wp-content/uploads/2025/07/draft-minutes-february-2025.pdf
5. **Reminders (20 Minutes)**– chairperson@scws-al-anon.org **Irene C.**
   A. Bulletin Reports – Due by August 30 to bulletin@scws-al-anon.org

- How many registered meetings are there in your District?
- How many GRs attend your District meetings?
- Share information about key events, projects, and public outreach activities.

B. Reminders
- Website and anonymity regarding DR email addresses; do not use last names or work email addresses. Email cc's and bcc's.
- Check and update District Information on Website: https://www.scws-al-anon.org/district-meetings/
- Encourage GRs to update Group Records Information and make sure they are registered before Assembly Meetings before the first of the month in May and November for voting purposes: https://www.scws-al-anon.org/group-records/
- DR Information on Website: https://scws-al-anon.org/area-world-service-committee-meeting-information/
- Assembly Information on Website: https://scws-al-anon.org/area-assembly-meeting-information/
- Contact Us: https://www.scws-al-anon.org/contact/
- Knowledge-Based Decision Making (KBDM) Information: https://scws-al-anon.org/knowledge-based-decision-making/
- Notify Chair and Group Records when not attending or if an Alternate will represent you. Email Reports to present as needed.
- To submit potential AWSC or Assembly Agenda items and project suggestions, complete and email the SCWS Suggestion Form: https://scws-al-anon.org/awsc-suggestion-form/

**6. Alternate Delegate's Report (10 minutes)**– altdelegate@scws-al-anon.org **Sean N.-G.**

A. DR and GR Workshops
B. SOS Anniversary Workshop, January 17, 2026
C. The *Forum*
D. Alateen Resolution Committee

**7. Hospitality (10 minutes)** **Maria N.**

A. Refreshments for November Hybrid Assembly
B. Activity

***Break**

**8. Treasurer's Report (40 minutes)** – financials@scws-al-anon.org **Vicki V.**

A. Financial Position Report through 06/30/25
B. Income and Expense Report through 06/30/25
C. 2026 Budget
D. 2024 Financial Review Results
E. 2024 Financial Review Observations and Recommendations
F. SCAC Finances
G. Finance Committee Update
H. 7th Tradition

**9. Delegate's Report (20 minutes)**– delegate@scws-al-anon.org **Teresa F.**

A. WSO Update
B. Group Names
C. Email Use and Anonymity
D. Understanding Legal and Traditional Responsibilities

**10. Old Business (30 minutes)**

A. Future Assembly Task Force Report – November 15 Hybrid Assembly Update **Tim P.**

B. Bylaws Task Force **Teresa F.**
C. Policies and Procedures Handbook Task Force **Vicki V.**
D. Insurance Work Group **Sean N.-G.**
E. AIS/LDC Coordinator – Vote at November Assembly to Make Permanent **Irene C.**
F. Project and Budget Requests (Suggestion Form) **Irene C.**
G. New Website Presentation **Heather G.**

**12:00 p.m. Lunch Break – (30 minutes)** **(NOTE: Please do not exit the Zoom meeting)**

**12:30 p.m. – Reconvene - Please be Prompt**

**Concepts** read by: _____ District # _____

**11. New Business (10 minutes)** **Irene C.**
A. Officer/Coordinator Service Event Participation Thought Force – Volunteers Needed
B. Area Inventory
C. Longer Assembly Meetings – Survey to get initial input (Will discuss if time allows at end of meeting.)

**12. Knowledge-Based Decision-Making Presentation/Questions (30 minutes)** **Irene C. and Teresa F.**

**13. Public Outreach Discussion (30 minutes)** **Irene C.**

**14. Hospitality (5 minutes)** **Maria N.**

***Break**

**15. District Representative Reports (2 minutes each, 60 minutes total)**
Please submit written reports for the Bulletin.

**16. Coordinators Reports (2 minutes each, 35 minutes total; Reverse Order)** Please submit written reports for the Bulletin.

| | | |
|---|---|---|
| AIS-LDC Coordinator | ais-ldc@scws-al-anon.org | **Yoly W.-H.** |
| Archives Coordinator | archives@scws-al-anon.org | **Kathy G.** |
| Area Alateen Communications Coordinator | alateencommunications@scws-al-anon.org | **Selena J.** |
| Area Alateen Events Coordinator | alateenevents@scws-al-anon.org | **Jeri M.** |
| Area Alateen Member Coordinator | alateenmember@scws-al-anon.org | **Alateen** |
| Area Alateen Process Person | aapp@scws-al-anon.org | **Betty D.** |
| Area Alateen Sponsor Coordinator | alateensponsor@scws-al-anon.org | **Tina N.** |
| Bulletin Coordinator | bulletin@scws-al-anon.org | **Vickie B.** |
| Cooperating w/Professional Community | cpc@scws-al-anon.org | **Wendy B.** |
| Group Records Coordinator | grouprecords@scws-al-anon.org | **Cathy W.** |
| Hospitality Coordinator | hospitality@scws-al-anon.org | **Maria N.** |
| Institutions Coordinator | institutions@scws-al-anon.org | **Shauna S.** |
| Insurance Coordinator | insurance@scws-al-anon.org | **Elaine A.** |
| Literature Coordinator | literature@scws-al-anon.org | **Annah H.** |
| Public Information Coordinator | publicinformation@scws-al-anon.org | **Vacant** |
| Spanish Coordinator | spanish@scws-al-anon.org | **Vacant** |
| Technology Coordinator | technology@scws-al-anon.org | **Sue B.** |
| Website Coordinator | webhost@scws-al-anon.org | **Heather G.** |

**17. Convention Chairperson Reports (10 minutes)**
- **AFG Convention** **Lori I.**
- **So Cal AA Convention (Al-Anon)** **Beth G.**

- **SCAC** **Bernadette H.**
- **Young at Heart Al-Anon (YHA)**

18. **Intergroup Liaisons Reports (10 minutes)**
    - **Inland Empire**
    - **Los Angeles County**
    - **Intergrupal Hispana (L.A. County)**
    - **San Diego County**
    - **Intergrupal Hispana (San Diego)**

19. **Ask-It Basket – Q's & A's: Alternate Delegate** (if time permits)

20. **Al-Anon-Related Announcements** (if time permits)

**Closing time - 4:00 p.m. -** Close with Al-Anon Declaration

**Informal Fellowship (20 minutes) –** Not included in minutes

**REMINDERS:**
PLEASE KEEP REPORTS to 2 minutes (does not apply to Officers)
DISCUSSION during KBDM - please keep to 1 minute at the mic for questions and 2 minutes at the mic for comments.

**THANK YOU!**

Officer, Coordinator, and DR written Bulletin Reports
are due by August 30 via email to:
our **SCWS *Bulletin* Coordinator** at bulletin@scws-al-anon.org

For Group or Member questions or concerns, email us at: groupandmemberconcerns@scws-al-anon.org
For have any Alateen or AMIAS-related concerns, email us at: alateen-amiasconcerns@scws-al-anon.org