

# Southern California World Service (SCWS) Group Representative Orientation Agenda

Welcome! And thank you for your service as a Group Representative (GR)!  
¡Bienvenidos! ¡Y gracias por su servicio como Representante de Grupo (RG)!

1. Serenity Prayer; *Oración de serenidad*
  
2. Introductions; Introducciones: Area Alternate Delegate (Sean N-G, [altdelegate@scws-al-anon.org](mailto:altdelegate@scws-al-anon.org))
  - a. *Forum* magazine subscriptions + Information & Tips for GRs as Forum Representatives (F-2)
  - b. *Acronyms*: [https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms\\_English.pdf](https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms_English.pdf)
  
3. Orientation to our website; Orientación a nuestro sitio web:  
<https://www.scws-al-anon.org/> (Heather G. [webhost@scws-al-anon.org](mailto:webhost@scws-al-anon.org))
  - a. Español tab, upper righthand corner
  - b. Contact Us tab
  - c. Assembly page—<https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/>
  - d. Renaming yourself - Your "Zoom nametag"
    - English: Area Zoom Meeting Training Instructions--  
<https://www.scws-al-anon.org/wp-content/uploads/2021/04/ZoomAssemblyTrainingReviewEnglish2021.pdf>
    - Español: Asamblea de área: Zoom Notas de entrenamiento--  
<https://www.scws-al-anon.org/es/informacion-de-la-reunion-de-la-asamblea-de-servicio-mundi-al-de-area/>
    - Area Zoom Meeting Guidelines--  
[https://www.scws-al-anon.org/wp-content/uploads/2020/08/20200820\\_Area\\_Zoom\\_Guidelines.pdf](https://www.scws-al-anon.org/wp-content/uploads/2020/08/20200820_Area_Zoom_Guidelines.pdf)
    - Español: Directrices para reuniones de Zoom de área--  
<https://www.scws-al-anon.org/wp-content/uploads/2021/04/Directrices-para-reuniones-de-Zoom-de-area.pdf>
  - f. *Service* tab  
District Meetings + Area map  
Forms
  
4. Insurance Information: Insurance Coordinator (Elaine A., [insurance@scws-al-anon.org](mailto:insurance@scws-al-anon.org))
  - a. *Group Proof of Insurance info and Forms*: <https://www.scws-al-anon.org/insurance/>

5. *Assembly/AWSC Meeting Information: Interim Area Chairperson* (Tim P., [chairperson@scws-al-anon.org](mailto:chairperson@scws-al-anon.org))
  - a. *Area World Service Assembly/AWSC Meeting Frequently Asked questions (FAQs); Preguntas más frecuentes (FAQ) de la Asamblea de Servicio Mundial de Área*
  - b. *Guidelines for Virtual Meeting Participation; Directrices para la Participación en Reuniones Virtuales*
  - c. *Knowledge-Based Decision-Making (KBDM) [Knowledge-Based Decision-Making - Southern California World Service](#)*
  
6. *Treasury Information: Area Treasurer* (Vicky V., [treasurer@scws-al-anon.org](mailto:treasurer@scws-al-anon.org))
  - a. *Service tab -- SCWS Reimbursement Policy for Group/District Reps (for in-person Assemblies)*
  - b. *Bulletin - Group Contributions Received*
  - c. *Reserve Fund Guideline (G-41); Guía para el Fondo de Reserva (SG-41)*
  - d. *Contributions tab—How to contribute to the Area*
  
7. *Group Records Information: Area Group Records Coordinator* (Cathy W., [grouprecords@scws-al-anon.org](mailto:grouprecords@scws-al-anon.org))
  - a. *Group Representatives Guidelines (G-11); Representantes de Distrito (SG-37)*
  - b. *How to Find a Meeting's WSO ID Number*
  - c. *Group Records Changes for New GRs; Registros de grupo - Orientación RG*
  - d. <https://www.scws-al-anon.org/alanon-group-registration-records-change-form/>
  
8. *Alateen Information: Area Alateen Sponsor Coordinator* ( Yvette or Suzanne): [alateensponsor@scws-al-anon.org](mailto:alateensponsor@scws-al-anon.org) or [aapp@scws-al-anon.org](mailto:aapp@scws-al-anon.org)).
  - a. *Role of the GR regarding Al-Anon Members Involved in Alateen Service (AMIAS): <https://www.scws-al-anon.org/alateen/be-of-service-to-alateen/>*
  - b. *Role of the DR and District Alateen Liaison (DAL)*
  
9. *GR Resources from WSO: Area Delegate* (Teresa F., [delegate@scws-al-anon.org](mailto:delegate@scws-al-anon.org))
  - a. *Al-Anon/Alateen Service Manual, 2022-2025 (v4); Manual de Servicio (<https://al-anon.org/for-members/members-resources/manuals-and-guidelines/service-manual/>)*
  - b. *Safety in Al-Anon Meetings; La seguridad dentro de las reuniones de Al-Anon*
  - c. *Group Inventory (G-8, a /b); Realicemos un Examen del Grupo (SG-8, a/ b)*
  - d. *Welcoming Checklist ; Lista de Verificación de Bienvenida*
  - e. *Service Sponsorship (P-88); El Padrino o Madrina de Servicio (SP-88) -- for sale @ WSO*
  - f. *Al-Anon Service Circle; Círculo de Servicio*
  - g. *Guidelines (links to al-anon.org)*

## 10. Questions