

***SOUTHERN CALIFORNIA WORLD SERVICE (SCWS)
AREA INSURANCE***

YES, we have FREE insurance for all eligible in-person Al-Anon/Alateen meetings! (Please note: An insurance certificate is only needed if required by the meeting facility.)

Which meetings are eligible? Al-Anon/Alateen meetings that are:

- Registered with the World Service Office (WSO)
- “Active” status in the WSO database (must have valid CMA ~ Certified Mailing Address)
- Published on al-anon.org

#1: Is your meeting’s information up to date? It is very important that *your* meeting details match *our* records (in the WSO database).

To find your meeting’s WSO identification number and see if its information is current at WSO, click here:

<https://www.scws-al-anon.org/how-to-find-a-meetings-wso-id-number/>

If your meeting changes locations, *YOU MUST* use the Southern California World Service (SCWS) Al-Anon Group Records Change form to make the change:

<https://www.scws-al-anon.org/group-records/>

This form goes to our Area’s Group Records Coordinator (GRC), who updates our Area’s records in the WSO database. If you have any questions, please use the “Comments” box at the bottom of the form and our GRC will get back to you.

#2: Where to find the application? **To apply for the Certificate of Insurance you must go to the following link:** <https://www.scws-al-anon.org/insurance/>

If you change locations, you will need to update your address in the database at <https://www.scws-al-anon.org/group-records/> and if the new location requires a Certificate of Insurance, *use the following form within 30 days of the move:* <https://www.scws-al-anon.org/insurance/>

Again, *you must keep your meeting location info updated no matter what!* We don’t want to take the chance of the insurance company not approving a claim because of a new, different location of a meeting. If the new location requires a Certificate of Insurance, we must have that information, as your previous Certificate will not work for the new location.

Ciao, Elaine,
Insurance Coordinator

Email: insurance@scws-al-anon.org