

Southern California World Service (SCWS) Group Representative Orientation Agenda

Welcome! And thank you for your service as a Group Representative (GR)!

¡Bienvenidos! ¡Y gracias por su servicio como Representante de Grupo (RG)!

1. Serenity Prayer; Oración de serenidad
2. Introductions; Introducciones: Area Alternate Delegate (altdelegate@scws-al-anon.org)
 - a. Forum magazine subscriptions + Information & Tips for GRs as Forum Representatives (F-2)
 - b. Ask-It Basket Questions (Frequently Asked Questions/FAQs)
3. Orientation to our website; Orientación a nuestro sitio web (webhost@scws-al-anon.org):
<https://www.scws-al-anon.org/>
 - a. Español tab, upper righthand corner
 - b. Contributions tab
 - c. Contact Us tab
 - d. Assembly page—<https://www.scws-al-anon.org/area-world-service-assembly-meeting-information/>
 - e. Renaming yourself – Your “Zoom nametag”
 - i. English: Area Zoom Meeting Training Instructions-- <https://www.scws-al-anon.org/wp-content/uploads/2021/04/ZoomAssemblyTrainingReviewEnglish2021.pdf>
 - ii. Español: Asamblea de área: Zoom Notas de entrenamiento-- <https://www.scws-al-anon.org/es/informacion-de-la-reunion-de-la-asamblea-de-servicio-mundial-de-area/>
 - iii. Area Zoom Meeting Etiquette and Guidelines: https://www.scws-al-anon.org/wp-content/uploads/2024/07/Guidelines-Etiquette-for-Virtual-Participation-English-Spanish_07232024.pdf
 - iv. Español: Directrices para reuniones de Zoom de área-- <https://www.scws-al-anon.org/wp-content/uploads/2021/04/Directrices-para-reuniones-de-Zoom-de-area.pdf>
 - f. Service tab
 - i. Al-Anon/Alateen Service Manual 2022-2025 (v2) (<https://al-anon.org/for-members/members-resources/manuals-and-guidelines/service-manual/>)
 - ii. District Meetings + Area map: <https://www.scws-al-anon.org/district-meetings/>
 - iii. Forms: <https://www.scws-al-anon.org/forms/>
 - iv. Guidelines (links to al-anon.org): <https://al-anon.org/for-members/members-resources/manuals-and-guidelines/guidelines/>
 - v. Acronyms: https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms_English.pdf https://www.scws-al-anon.org/wp-content/uploads/2020/09/Acronyms_Spanish.pdf

4. Assembly/AWSC Meeting Information: Area Chairperson (chairperson@scws-al-anon.org)
 - a. Area World Service Assembly/AWSC Meeting Frequently Asked questions (FAQs); Preguntas más frecuentes (FAQ) de la Asamblea de Servicio Mundial de Área
 - b. https://www.scws-al-anon.org/wp-content/uploads/2021/02/Assembly_AWSC-FAQs-for-NEW-GR_DRs.pdf
 - c. Guidelines for Virtual Meeting Participation; [Directrices para la Participación en Reuniones Virtuales](https://www.scws-al-anon.org/wp-content/uploads/2022/05/Guidelines-for-Virtual-Participation-English-Spanish_05302022.pdf): https://www.scws-al-anon.org/wp-content/uploads/2022/05/Guidelines-for-Virtual-Participation-English-Spanish_05302022.pdf
 - d. Knowledge-Based Decision-Making (KBDM) <https://www.scws-al-anon.org/knowledge-based-decision-making/>
5. **Treasury Information:** Area Treasurer (financials@scws-al-anon.org)
 - a. Service tab -- SCWS Reimbursement Policy for Group/District Reps (for in-person Assemblies)
 - b. Bulletin – Group Contributions Received
 - c. Reserve Fund Guideline (G-41); Guía para el Fondo de Reserva (SG-41)
 - d. Contributions tab—How to contribute to the Area
6. **Group Records Information:** Area Group Records Coordinator (grouprecords@scws-al-anon.org)
 - a. Group Records Changes for New GRs; Registros de grupo - Orientación RG <https://www.scws-al-anon.org/alanon-group-registration-records-change-form/>
 - b. Finding the WSO ID Number for a Meeting; <https://www.scws-al-anon.org/how-to-find-a-meetings-wso-id-number/> -- <https://www.scws-al-anon.org/es/como-encontrar-el-numero-de-id-de-la-osm-de-una-reunion/>
7. **Alateen Information:** Area Alateen Sponsor Coordinator (alateensponsor@scws-al-anon.org or aapp@scws-al-anon.org).
 - a. Role of the GR regarding Al-Anon Members Involved in Alateen Service (AMIAS): <https://www.scws-al-anon.org/alateen/be-of-service-to-alateen/>
 - b. Role of the DR and District Alateen Liaison (DAL)
 - c. Alateen Table Card (M-80); Tarjeta de Alateen para colocar sobre la mesa (SM-80)
8. **GR Resources from WSO:** Area Delegate (delegate@scws-al-anon.org)
 - a. Group Representatives Guidelines (G-11); [Representantes de Distrito \(SG-37\)](#)
 - b. Al-Anon/Alateen Service Manual, 2022-2025 (v2); Manual de Servicio
 - c. Safety in Al-Anon Meetings; La seguridad dentro de las reuniones de Al-Anon
 - d. Group Inventory (G-8, a /b); Realicemos un Examen del Grupo (SG-8, a/ b)
 - e. Welcoming Checklist ; Lista de Verificación de Bienvenida
 - f. Service Sponsorship (P-88); El Padrino o Madrina de Servicio (SP-88) -- for sale @ WSO
9. Helpful Handouts (NOT CAL)
 - a. Al-Anon Service Circle; Círculo de Servicio
 - b. Groups connecting to WSO; Conectando Grupos a la OSM
 - c. Map of WSO Areas; Mapa de OSM areas
10. Questions, Comments, Concerns